

## IMPORTANT INFORMATION REGARDING REOPENING OF SCHOOL IN 2021

Dear Parents and Guardians:

We are writing to you to share new and important information about the **reopening of Messmer Saint Mary** in January. While we can provide answers to some of your questions, we realize that you have many more. Thank you for your patience and understanding.

The safety of your student and your family is our highest priority and of course, we want to keep our teachers and staff safe as well during this challenging time.

- Every student has the option of continuing virtual learning throughout the year if that is what is requested by the student's parent or guardian or families may apply for in-person/virtual combination(hybrid) option by **January 6, 2021**.
- If you choose to remain at home in Virtual Learning for Term 4 (January 20-March 12), you will have the opportunity to ask for your child to return to school for in-person hybrid learning for Term 5, which begins on March 22. We will request that you make that decision by March 1.
- Messmer will continue to provide, regardless of location of your student's learning:
  - o Internet access on an as-needed basis using Messmer-purchased wireless hotspots.
  - o Use of a Messmer-owned Chromebook or laptop computer for all students in grades 1-12.
  - o Technology support, meal distribution, and social-emotional support for students and families.

## KEEPING STUDENTS AND STAFF SAFE AT SCHOOL

- Masks/face coverings will be required for everyone within the building unless ADA or medical accommodation is needed.
- Increased hand washing and physical distancing will be practiced

- Visitors will be limited to essential need only
- Acrylic dividers have been installed in reception areas
- Hand sanitizer pumps as well as surface disinfecting wipes are provided throughout the school
- Directional signs are provided indicating flow of foot traffic in halls and entry/exit points
- School-wide procedures have been modified to ensure social distancing
- Ensuring all students and families follow safety protocols; those who do not will be moved back to a virtual learning model.

#### **SCHEDULE FOR IN-PERSON LEARNING FOR TERM 4**

Based on CDC guidelines, Messmer Saint Mary will be adopting a schedule that provides the physical distancing necessary in the classrooms and within our school environment and limiting the number of students in each classroom to 11 students.

- Students who elect to attend in person will be assigned to one of two groups (Group A or Group B)\*
- School hours are 7:30 am breakfast, 8:00 am classes start, 2:00 pm dismissal.
- **A limited number of students will be in each group, decided on a first-come, first-served basis.**
- Every effort will be made to keep households together at both the high school and grade school levels.

**Monday and Tuesday:** Group A will attend school in person while Group B attends virtually

**Wednesday:** Both Group A and Group B attend virtually

**Thursday and Friday:** Group B will attend school in person while group A attends virtually

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*All students will remain in virtual learning until their in-person start date*

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### **What is the deadline for decision regarding in-person learning for Term 4:**

January 6, 2021 for K4-3rd grade and February 1st for 4th-8th grade.

### **How do I secure my spot in a hybrid attendance model?**

Parents/guardians will need to confirm their decision for the Term 4 learning model by completing **the Google form [linked here](#)**, or by calling the main office at 414-264-6070. between January 4th and 6th for K4-3rd grade and by February 1st for 4th-8th.

### **When are the mandatory parent/guardian Zoom information dates for students returning to in-person learning?**

Once you indicate you would like your child to return to the building, all parents/guardians will be expected to view the provided training videos, read over the school's safety plan and attend a required 30-minute training via Zoom. Families must work with administration to ensure they receive training prior to January 25th in order for students to return to the building. Links to sign-up for a training and to attend the Zoom meeting will be sent the first week in January.

Thursday, January 14th at 12 pm

Friday, January 15th at 8 am

Saturday, January 16th at 10 am and 2pm

Wednesday, January 20th at 6pm

### **What is the parent/guardian acknowledgment of risk and self-assessment agreement? Where do I obtain it and how do I submit it?**

Prior to returning to school, parents/guardians must complete a signed form for each child that states parents/guardians agree to follow health and safety guidelines while their child is in a hybrid learning model and acknowledge the risk associated with their child returning to the school building. This form is attached to this email and will be mailed home. A signed copy must be returned to the main office before your child is able to return to in-person classes.

### **When and how can uniforms be purchased?**

Parents/guardians should purchase Messmer uniforms at Goldfish Uniforms at 5300 W Lincoln Ave, West Allis, WI 53219 by their child's school start date. Middle school seats will be limited prior to spring break, so we recommend that parents/guardians of older students wait until a later date to purchase uniforms at those grade levels.

### **How many masks is Messmer providing?**

Messmer will provide two cloth masks for each child upon their return to school.

Parents/guardians are responsible for ensuring their child has a clean mask (or two) ready for their child to wear each day they come to school in-person.

### **Should parents/guardians buy back up masks?**

Yes. Messmer Saint Mary will have back-up paper masks on-hand in the event a mask becomes soiled or needs replacement during the school day, however sending your child with a back-up mask daily will be best practice.

### **Do students need to bring in their own supplies?**

Included in this communication is the 2020-2021 school supply list. Any supplies that students bring to school must be marked with your child's name and will be for their use only. The school will work to provide individual supplies to students who are not able to obtain them immediately to ensure students do not share supplies with others.

**Will you have childcare available on-site after 2pm?** Messmer Saint Mary will have the YMCA after-school program available on-site from 2pm to 6pm, Monday, Tuesday, Thursday and Friday beginning the week of January 25th. No YMCA care will be available Wednesdays. More information and applications will be available soon.

### **Busing/transportation considerations**

We have contracted with Durham Bus Company for this school year and have collaborated to ensure the safety of our students on the bus. We will have one route, from Lincoln Park to Messmer High School to Messmer Saint Mary, with limited capacity. Busing details will be arranged in January. Contact the office if you are interested in using our busing service.

### **What will the safety procedures look like in action?**

Please view the training videos in the attached document to see what the safety protocols will look like in action when students return to the building.

### **Who can I contact with questions or concerns?**

Kendra Kuhnmuensch, Principal  
414-264-6070 or [kkuhnmuensch@messmerschools.org](mailto:kkuhnmuensch@messmerschools.org)

Curtis Borri, Associate Principal  
414 264-6070 or [cborri@messmerschools.org](mailto:cborri@messmerschools.org)

Main office: 414-264-6070,  
Reopens Monday, January 4th at 7:30 am.

Parent Acknowledgement:

[https://drive.google.com/file/d/1\\_3PnewuINDkAdZmbcmUBpXKeaTn5r2Xv/view?usp=sharing](https://drive.google.com/file/d/1_3PnewuINDkAdZmbcmUBpXKeaTn5r2Xv/view?usp=sharing)

Saint Mary Reopen Plan:

[https://drive.google.com/file/d/1\\_CyATgt\\_uxsC-JEuVj-Dgb0cPdHzs7g8/view?usp=sharing](https://drive.google.com/file/d/1_CyATgt_uxsC-JEuVj-Dgb0cPdHzs7g8/view?usp=sharing)

Saint Mary Training Videos:

<https://drive.google.com/file/d/1LLyHG1cQlNVydW9WoYPTETQEnattQR6x/view?usp=sharing>

Saint Mary Supply List:

[https://drive.google.com/file/d/1mvoACOKWu7A1XP\\_aExnnvFWvdsuwNRxF/view?usp=sharing](https://drive.google.com/file/d/1mvoACOKWu7A1XP_aExnnvFWvdsuwNRxF/view?usp=sharing)

Uniform Flyer:

<https://drive.google.com/file/d/1E03NIJo8VY3-RFFAhImDZ9ggOjyLnbqI/view?usp=sharing>